M.O.T.T.O
Management Of Technology Through Ownership

“I own the technology …….
I own the responsibility of how I use it”

MOTTO embraces the concept of users accepting the responsibilities that goes with using a digital device at school. Apart from the responsibility of looking after the physical device against damage, there is also the responsibility of using the device in an appropriate manner that will not cause harm to others or be a distraction to your learning.

Responsibility to myself - Online Privacy
- Protecting my privacy; not giving out personal details, including my full name, telephone number, address, passwords and images.
- Carefully considering the content that I upload or post online; this is often viewed as a personal reflection of who I am.
- Being respectful in the photos I take or video I capture and never using these as a tool for bullying.

Responsibility to others - Cyber Bullying
- Respecting others and communicating with them in a supportive manner; never writing or participating in online bullying (for example, forwarding messages and supporting others in harmful, inappropriate or hurtful online behaviours).
- Protecting the privacy of others; never posting or forwarding their personal details or images without their consent.

Responsibility to my teachers - Educational v Personal use
- Bringing my iPad or laptop to class charged and ready to use.
- Using technology in the classroom for educational purposes as directed by a teacher and never for personal use or as a distraction to those around me.
- Personal distractions have no place in the classroom. Turn off or exclude notifications for any mail, messaging, game or social networking apps.

Responsibility to promoting a Supportive Environment
- Support the rights of all members of the school community to engage in and promote a safe, inclusive and supportive learning environment.
- Talking to a teacher if I personally feel uncomfortable or unsafe online, or if I see others participating in unsafe, inappropriate or hurtful online behaviours.

MOTTO Discipline Structure
If a student is being irresponsible in their use of technology, a teacher will raise this with the student and record the word ‘MOTTO’ in their diary. After 3 MOTTOs, parents are contacted to warn them of the imminent possibility of an afternoon detention for a 4th MOTTO.

Further infringements will lead directly to an afternoon detention. MOTTOs are reset each term.